

## RENTAL REQUIREMENTS

Please assemble the following paperwork and return these items to our offices at your earliest convenience.

Shana Altstaetter  
Midboro Management, Inc.  
148 W. 37th Street, 8th floor  
New York, NY 10018  
T: 212-877-8500 Ext. 203  
F: 212-875-0808  
E-mail: Salt@midboro.com  
www.midboro.com

- \$500 deposit to secure the apartment.
- A letter from your employer stating your length of employment and annual salary.
- Two, most recent, consecutive pay-stubs.
- If self-employed, a letter from your CPA stating your annual salary.
- A legible copy of your photo ID.
- Your last two-years tax returns (the first two pages stating yearly income).
- A copy of your most recent bank statement.
- If you are a student or need a guarantor, please provide the following. Please keep in mind Guarantors should make 80 times the monthly rent.
  - Proof of enrollment if applicable.
  - Everything on this list from you and your guarantor.
  - Guarantor Form - original document, signed and notarized.